

**GUIDELINE FOR GENERAL AVIATION AIRCRAFT OPERATIONS DURING COVID LOCKDOWN
NOTE**

- General aviation operators are required to develop and implement procedures consistent with applicable COVID-19 Regulations and Directions, and revise as necessary in line with revised Regulations and Directions.
- The type of operations permitted are as per Level 3 lockdown requirements .
- For businesses, the below must be completed by the relevant COVID-19 Compliance Officer.

APPLICABILITY

- This Guideline applies to Covid 19 safety procedures for General Aviation Private Operations conducted in Terms of Part 91 or Part 94 of the SACARS, submit to LaubscherP@caa.co.za
- Part 93 or 96 operators shall submit their Covid 19 Safety procedures to DevkaranS@caa.co.za
- Aerial work operators shall submit their Covid 19 Safety procedures to ThabedeN@caa.co.za and their appointed AOC POI

Name of Applicant. <i>(COVID-19 Compliance Officer)</i>		E-mail	
Contact No		Physical Address	
Pilot Name (PIC)		Crew Name(s)	
License # & Expiry		Crew Duties	
Aircraft Registration(s)		Make & Type	
C of A or ATF Expiry		Other if applicable	

Type of Operation (mark appropriate block)

Agricultural spraying, seeding and dusting	<input type="checkbox"/>	Aerial Patrol, observation and survey	<input type="checkbox"/>
Cloud spraying, seeding and dusting	<input type="checkbox"/>	Search and rescue	<input type="checkbox"/>
Culling	<input type="checkbox"/>	Aerial recording by photographic or electronic means	<input type="checkbox"/>
Construction related to aviation	<input type="checkbox"/>	Fire spotting, control and fighting	<input type="checkbox"/>
Aerial harvesting	<input type="checkbox"/>	Spraying, seeding or dusting other than for agricultural purposes and clouds	<input type="checkbox"/>
Essential Service	<input type="checkbox"/>	Other	<input type="checkbox"/>
Type Essential Service or Goods			

Passengers (Note! approved essential personnel only)

Cargo (Essential Cargo Only)

No of Passengers		Type of Cargo	
Comments		Comments	

GENERAL AVIATION COVID-19 SAFETY PROCEDURES CHECKLIST GUIDELINE				
<i>(PROCEDURES TO BE REVIEWED BY SIGNATORY BELOW AND CONFIRMED TO BE COMPLIANT WITH RELEVANT DIRECTIONS AND REGULATIONS) FOR FURTHER GUIDANCE, REFER TO THE DISASTER MANAGEMENT ACT, DIRECTIONS ISSUED BY MINISTERS OF RESPECTIVE GOVERNMENT DEPARTMENTS AND MINISTER OF TRANSPORT GUIDELINES DATED 30/05/2020 (ANNEXURE E)</i>				
1. GENERAL AVIATION OPERATIONS		YES	NO	N/A
a)	The GA operation operates with more than one crew member.			
b)	The GA operation shall apply appropriate precautions in line with all Regulations, Directions and these Guidelines?			
c)	The GA operation has written procedures and measures in place to minimise the risk of spreading COVID-19, as provided for in Disaster Management Regulations issued by Minister of Cooperative Governance and Traditional Affairs, Directions issued by Minister of Transport and the Guidelines issued by the Civil Aviation Authority.			
d)	All procedures shall be in force prior to the start of GA operations and will remain active during operations			
e)	All highly used areas of the GA operation and commonly touched surfaces by crew and staff shall regularly be disinfected?			
f)	All employees working in these areas shall be provided with the necessary PPE such as hand sanitizers, wet wipes, face masks or other measures as necessary.			
2. MEASURES TO PREVENT THE SPREAD OF COVID-19 FOR GA OPERATIONS		YES	NO	N/A
2.1	Safety measures shall be taken regardless of nature of the activity. As enough social distancing is not always possible inside GA operated aircraft, the following measures shall be adhered to, even for single crew operations.			
a)	Each crew member shall have a hand sterilizer onboard the aircraft.			
b)	Each crew member shall be issued with a face shield if more than one person on board, or a mask if there is only a pilot on board the aircraft. <i>(The crew will not face or turn towards each other when speaking).</i>			
c)	All persons on board shall have gloves to avoid and reduce any potential contamination.			
d)	All work surfaces, tools, equipment, baggage, aircraft interior and controls shall be disinfected prior to and after each flight.			
e)	Crew(s) will use an intercom system to communicate when flying.			
f)	Physical contact between persons is not allowed.			
3. MEASURES TO PREVENT SPREAD OF COVID-19 FOR GA GROUND OPERATIONS		YES	NO	N/A
3.1	Ground Operations shall adhere to the following measures:			
a)	Access to the buildings and flight areas is restricted to approved essential personnel only.			
b)	Each area will have their own cleaning team and enough equipment to disinfect and hand sanitize.			
c)	Each office shall have safety measures and equipment in place.			
d)	Each employee shall be issued with a personal bottle of disinfectant, hand sanitizer and a mask or face shield.			
e)	Each area of operation shall have separate COVID-19 safety related briefings detailing all protocols.			
f)	Each work area, desk, ablution facility shall be disinfected before and after work and be cleaned after use.			
g)	Logs recording such activities shall be kept to ensure responsibility, accountability and traceability?			
4. PERSONNEL		YES	NO	N/A
a)	The GA operation has a Covid 19 screening process			
b)	All persons allowed in the GA operations facility shall be screened and their temperature taken before entering the premises. <i>Any person who have a temperature of over 37.5°C or is showing any COVID-19 symptoms shall not be allowed into the facility but will rather immediately seek medical advice and personnel with underlying medical conditions may be considered for remote work.</i>			
b)	All screening personnel shall be equipped with calibrated non-contact infrared thermometers?			
5. TRAINING OF GA OPERATIONS PERSONNEL ON INFECTION CONTROL MEASURES AND PERSONAL PROTECTIVE EQUIPMENT		YES	NO	N/A
5.1	GA operations personnel shall receive training on the following -			
a)	Corona Virus			
b)	Hand hygiene			
c)	Use of PPE			
d)	Respiratory etiquette			
e)	Cleaning of toilets			
f)	Environmental cleaning			
g)	Process to be followed when disposing Medical Waste Material			
h)	Infection prevention control procedures for management and control of suspected cases			
i)	The role of each personnel member.			
5.2	The GA Operation shall ensure that personnel are trained on ways to identify symptoms and signs of suspected cases of COVID-19? Personnel shall use some of the below primary screening methods to identify suspected cases of COVID-19 to ensure early intervention and containment: (a) Visual Screening; (b) Brief History-Taking; and (c) Temperature Measurement.			
5.3	All personnel shall sign a declaration to state that they were trained on the Infection Prevention Control Procedure.			

6. MANAGEMENT OF MEDICAL WASTE AND DISPOSAL		YES	NO	N/A
6.1	The procedure for disposal of bio-hazardous material for crew and ground staff shall be clearly communicated to all crew, ground staff and service providers at all stations.			
6.2	The management of waste sorting, and the collection of used masks will be enhanced so that waste be cleaned in time.			
6.3	The cleaning of waste containers such as trash cans be increased, and regular disinfection will be performed, either by spraying or wiping with 250 to 500mg/L chlorine disinfectant, or through the use of disinfected wipes.			
6.4	When potentially contaminated waste is found, related local departments shall promptly be contacted in accordance with the medical waste management procedures?			

7. COMMENTS	

Declaration.

- I herewith declare that all information as provided herein are true and correct to the best of my knowledge.
- That I will abide by the requirements for sanitisation in respect of the COVID -19 protocols, and all Covid-19 precautions and processes will be adhered to at all times.
- That I will provide to any officer of law the processes I follow in compliance of the above, and I understand that the SACAA can at any time do an inspection of the process.

NAME		SIGNED		DATE	

For SACAA Office use only

COVID 19 PROCEDURES	SACAA ACCEPTED		SACAA NOT ACCEPTED	

Name		SIGNED		DATE	