	<p><b>REPUBLIC OF SOUTH AFRICA</b></p> <p><b>CIVIL AVIATION AUTHORITY</b></p>	<p><b>SACAA</b>  <b>Private Bag X73</b>  <b>Halfway House</b>  <b>1685</b></p>
<p>Tel: (011) 545-1323  E-Mail: niemandj@caa.co.za</p>	<p><b>GENERAL NOTICE # PEL 004</b>  <b>Revision 1</b></p>	<p><b>DATED 21 April 2021</b></p>

## LAUNCHING OF THE SACAA CARD LICENCE

On Wednesday, 21 April 2021, the South African Civil Aviation Authority (SACAA) launched its new Card Licence system, which replaces the old booklets that used to identify personnel licence holders. The launch of the card licence moves the SACAA one step forward towards achieving its goal of a fully integrated and organisation-wide Information and Communications Technology (ICT) system that will enhance the Regulator's service offering to the civil aviation industry.

A single Card Licence, without expiry dates, will be issued for each of the following licence groupings. A person holding multiple licences for each group will be issued with three (3) card licences.

- AME and RMT
- ATS
- RPL, NPL, GPL, CC, FE, FB, SPLIC, PPL, CPL and ATPL
- **The SPL will, however, not be issued in a card format.**

Validity period of licences will still be applicable. All expiry dates, ratings, and other information such as limitations, restrictions and endorsements will be accessible on the portal, which can be scanned through the 2D code at the back of the card.

As all licensing actions are processed electronically and information is stored on the cloud, a card will not be reprinted unless requested by the holder, due to deterioration of the card, upgrading or downgrading of a licence, or if lost or stolen. A duplicate fee as per Part 187 will be payable upon replacement of a card.

A pilot issued with a Card Licence may continue using his or her paper-based licence until the competency of such licence expires.

## NEW COMPULSARY REQUIREMENTS

- A Card Licence will be issued upon submission of the application documentation for either a new licence or the renewal of the competency of a licence. The documentation must be accompanied by a recent passport photo (35 x 45mm), preferably in colour. In the case of a digital submission, the passport photo shall be of a high resolution.

- Validity of the following licences will be for a period of 2 years, subject to the submission of a new revalidation check. The annual currency fee that was paid for 1 year, will now be payable for 2 years (i.e., annual currency fee X 2).

PPL (VFR)  
 CPL (VFR)  
 SPLIC  
 NPL  
 GPL

- The annual currency fee, payable for 1 year, is still applicable to those who are not yet due for a revalidation check.


The card licence project will be rolled out in the following five (5) phases:

PHASES	TYPE OF LICENCE	ROLL-OUT DATE
1	Private Pilot Licence Student Pilot Integrated Licence	03 May 2021
2	National Pilot Licence Glider Pilot Licence Cabin Crew Licence	To be communicated
3	Hot Air Balloon Licence Remote Pilot Licence Flight Engineer Licence	To be communicated
4	Aircraft Maintenance Engineer Licence Air Traffic Control Licence	To be communicated
5	Commercial Pilot Licence Airline Transport Licence Validations of all licences	To be communicated

Continuous communication on the roll-out phases will take place via the SACAA website and other online media platforms.

Please visit the following link for any information in this regard:

<http://www.caa.co.za/Pages/Personnel%20Licensing/NewLicCards.aspx>

Issued by the South African Civil Aviation Authority (SACAA)		
	JOHAN NIEMAND	21 April 2021
SENIOR MANAGER: PERSONNEL LICENSING	NAME IN BLOCK LETTERS	DATE